

Indiana Libraries Seeks New Editor

Starting with the first issues of 2006, *Indiana Libraries* will be in need of a new editor. Ordinarily the term of office for the Editor is three years. A description of the Editor's responsibilities follows this notice, and applicants should address their remarks to their abilities to fulfill those functions. Those interested in being considered for the editorship should submit a cover letter, resume, and supporting materials which demonstrate the author's authoring and editing skills to

Chair, Publications Committee, Indiana Library Federation, 941 East 86th Street, Suite 260, Indianapolis, Indiana, 46240

For consideration, application materials should be postmarked by *30 April 2005*. Questions regarding the editorship can be addressed to the Editor at jenpierc@iupui.edu.

Indiana Libraries Editor Position Responsibilities

1. Ensure the inflow of high-quality, publishable articles for the journal through the following means
 - a. Review of unsolicited manuscripts
 - b. Discussion of manuscripts with the associate/assistant editor
 - c. Recruiting potential contributors
 - d. Soliciting suggestions of potential contributors from ILF members
2. Review and edit manuscripts for publication, including
 - a. Directing authors' revision work on manuscripts
 - b. Ensuring consistency in format of articles within each issue
 - c. Proofreading both manuscripts and galley
3. Providing guidance and consistency for the publication by
 - a. Communicating with the Managing Editor and the ILF Publications Committee
 - b. Revising the Instructions to Authors document as necessary and appropriate
 - c. Developing thematic foci for issues or other strategies as needed to generate content
 - d. Providing a publications topics calendar for the ILF Web site, supplemented by publication in *Focus*
 - e. Developing supporting documentation to assist with the editing and publishing process.

Forthcoming Issues of *Indiana Libraries*

The following issues are in the works; contact information for editors working on each issue are provided for potential contributors.

General Issues

To contribute an article, contact either the editor (Jennifer Burek Pierce/jenpierc@iupui.edu) or the associate editor (Emily Okada/okada@indiana.edu).

Winter 2005: No theme; all submissions welcome

Summer 2005: Health Information

Special Issue: Continuous Improvement

Guest Editor: Sara Laughlin

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Guest-Edited Issues

Special Issue: Information Literacy

Guest Editor: Marsha Miller, Coordinator, Library Instruction

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Special Issue: Diversity

Guest Editor: Karen Evans, Assistant Librarian/Professor

Instruction and Research

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